



## U.S. Environmental Protection Agency's Landfill Methane Outreach Program

# Memorandum of Understanding in Brief for State Partners



State Partners include state energy and environmental agencies and universities. By signing the Landfill Methane Outreach Program (LMOP) State Partner Memorandum of Understanding (MOU), you are entering into a voluntary partnership with the Environmental Protection Agency (EPA) with the goal of developing cost-effective and environmentally beneficial (LFG) energy projects. This sheet briefly summarizes the responsibilities of each partner—EPA and the State Partner.

### EPA LMOP Responsibilities

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- Assist the State Partner to convene the Landfill Methane Outreach Task Force and develop a landfill gas (LFG) state primer.
- Provide materials and technical support to help the Partner develop, organize, and host state-based LMOP LFG workshop(s).
- Provide research and hands-on implementation support to help the State Partner initiate innovative policy options to spur LFG development.
- Evaluate existing and planned policies and programs with an impact on LFG industry and work with the Partner, as appropriate, to encourage cost-effective project development.
- Evaluate existing and planned policies and programs with an impact on LFG and work with other government agencies at the federal, state, and local levels, as appropriate, to encourage the development of policies that promote cost-effective project development.
- Provide technical and outreach publications (e.g., brochures, updates, technical papers).
- Assist projects by providing relevant information (e.g., a list of Program Partners, a network of experts and peers, candidate landfill sites), project evaluations, and technical assistance, where appropriate.
- Publicly recognize the Partner's participation in LFG projects.
- Designate an EPA LMOP liaison and notify Partner of any change in the designated liaison.

### State Partner Responsibilities

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- Appoint a representative as LMOP Coordinator and notify EPA of any relevant changes.
- Help develop and participate in a state Landfill Methane Outreach Task Force, and workshop to encourage information sharing and LFG activity coordination. The first Task Force meeting should be held within 6 months of joining LMOP (or contact LMOP to schedule a more appropriate time).
- Develop a primer for state distribution that provides guidance on state and local regulatory structure, energy policies, project development, and programs related to LFG in the state.
- Work with LMOP to hold a state-based LFG workshop (within 2 years of joining LMOP).
- Promote LFG project development, outline the progress to date in facilitating project development in the state, and receive input on state-specific issues affecting the development of LFG projects.
- Review state regulations and policies, including permitting processes and standards, to explore opportunities for overcoming barriers to LFG energy recovery projects.
- Work with EPA to consider investigating new policies, mechanisms, and incentives that recognize the full environmental, energy, and economic value of energy recovery and increase the competitiveness of LFG as an energy resource in the state.